



Loudoun County, Virginia

Department of Management and Financial Services
Division of Procurement
MSC #41C
1 Harrison Street, SE, 4th Floor
Leesburg, Virginia 20175
www.loudoun.gov/procurement

March 8, 2010

NOTICE TO BIDDERS

ADDENDUM NO. 2

QQ-01555

The following changes and/or additions shall be made to the original Invitation for Bid No. QQ-01555, JANITORIAL SERVICES FOR EASTERN LOUDOUN SHERIFF'S STATION. Please acknowledge receipt of this addendum by signing and returning with your bid.

1. Answers to questions asked after the Pre-bid conference on March 5, 2010 are attached.
2. Delete Reference page 49. Bidders shall submit references on Attachment #6.

Prepared By: Philip Butterfass, CPPB /s/
Contracting Officer

Date: March 8, 2010

Acknowledged By: _____ Date: _____

QUESTIONS AND ANSWERS FROM PRE-BID CONFERENCE

- Q. What is the number of employees who will be working here on a daily basis?
- A. There will be approximately 80 County Sheriffs and possibly 10 other employees at this facility on a daily basis.
- Q. What is Square footage of the building?
- A. Please refer to Section 5.1 of the solicitation.
- Q. How many windows are at this facility?
- A. The County estimates that there are 36 windows including two indoor windows (interior room to interior room) 8 glass doors in the 4 vestibules including the main entrance.
- Q. What is the acceptance date?
- A. Prior to 4:00PM (Verizon Time), March 17th is the acceptance date and time.
- Q. Who is responsible for the Hand Sanitizer stations?
- A. The County provides the refills for the janitorial crews to install.
- Q. Does the solicitation call for powerwashing?
- A. Please refer to Section 5.15.M
- Q. Does this facility have any rooms used by the public?
- A. Only the front conference room is open to use by the public.
- Q. On the pricing page, it shows it is estimated 30 hours. Is this what is expected each night?
- A. The 30 hours are an estimate of additional work that the County might request during the contract year. It is above and beyond the normal cleaning services that have been requested.
- Q. Does the County have a breakdown by square footage of the different flooring materials used in this facility?
- A. Please find below the different flooring for this facility:
Carpet – 6050 SF (Note, this includes the lockers which obviously consume a portion of this SF)
VCT – 4360 SF
Tile – 2343 SF (Note, this include CT and PT and also includes the vestibules which will have a mat on top of the tile)
Epoxy – 1041 SF
Sealed Concrete – 240 SF (This is the Electrical and Sprinkler Room and excludes the Bays, K9 and Mez)

Rubber Sports Flooring – 799 SF

- Q. Are there specific brands of supplies that must be used?
- A. There are no specific brands of supplies that must be used.
- Q. What type of maintenance must be performed on the fitness room floor?
- A. Please see the Fitness Room Maintenance Guide listed under this solicitation on our website.